



POLICY STATEMENT ON GOVERNANCE

A. Role and Responsibilities of the Executive Director:

The Executive Director is the most senior employee of the Corporation and is responsible to the Board of Directors for the management of the operations of Karate Canada. The Executive Director is responsible for the operational implementation of the strategic plan and the operating plan and all other policies developed by the Board of Directors and for managing the operations of the Corporation.

B. Role and Responsibilities of the President:

1. Chairs the Board of Directors;
2. Prepares, with the assistance of the ED, Treasurer and Vice President, the agenda and related documents for meetings of the Board of Directors and of Members and insures such meetings are conducted in accordance with the Articles, Bylaws, the provisions of this Policy and any other applicable Policies;
3. Keeps the Board focused on advancing the vision, mission and strategic plan of Karate Canada by using regular assessments of progress in conjunction with the Executive Director;
4. Ensures the Board develops strategies, plans and policies to guide Karate Canada and informs the board of all relevant information in a timely fashion;
5. Ensures that the Board attends to its internal governance functions, including those relating to the orientation of new Board members and to the Board's evaluation of its own performance;
6. Ensures the relationship between the Board and the Executive Director remains positive, constructive and professional at all times

- and represents the collective will of the Board in communicating with the Executive Director;
7. Plays a leading role in communicating externally the vision, mission and values of Karate Canada, and information about Karate Canada's activities that is consistent with the views of the Board of Directors;
 8. Acts as the Delegate and represents the collective will of the Board to the World Karate Federation, the Pan American Karate Federation and the Canadian Olympic Committee meetings;
 9. Serves as an ex-officio member of all Karate Canada Committees